



**3rd MEETING OF THE
PSAC EXECUTIVE COMMITTEE
Thursday, September 21, 2023
8:00 am, Washington, DC**

Minutes

The PSAC members who attended the meeting: Peter Wakefield, Mark Sussman, John King, Francisco Ferreira dos Santos, Chandrima Chatterjee, Ahmed Elbosaty

The ICAC Secretariat staff who attended the meeting:
Parkhi Vats, Eric Trachtenberg

Meeting video: <https://youtu.be/xtudOZFb53U>

1. The Chair, Peter Wakefield, opened the meeting and reminded attendees about the PSAC goals for 2023. This includes preparation for the ICAC Plenary Meeting, PSAC expansion, and collecting information from the private sector on the things they would like to see from the ICAC Secretariat apart from the information they are already providing.

Mark Sussman: There will be a meeting on October 18 in Taiwan. The Malaysian organisation on apparel and textiles and a large textile organisation from Thailand will attend and I would like to invite them to the PSAC. How should I approach to them?

Peter: Let's get the names of organisations and arrange a meeting with them with Eric Trachtenberg, who will be in Taipei.

2. Peter: let's work on the final statement from the PSAC. It is going to be a short conclusion which we are going to present to the ICAC Standing Committee and Steering Committee. If they accept this statement, it will be a part of the Plenary Meeting's Final Statement. We can also compile four more elaborate reports from all the permanent committees containing all the points raised at the meetings and put it on the IAC website.

Francisco: What are we using for the Plenary Meeting?

Peter: Every Chair will make a report utilizing this permanent committee statement.

Parkhi: We recommend that you use the report from the committee as a base for your presentation, but of course you can modify it as a speaker.

Francisco: What are the guidelines for the presentation?

Parkhi: We will work on schedule and timing later, but there will be time for speakers and then Q&A with the speakers with the governments' representatives. You are not required to make a presentation unless you want to; we will make a slide about recommendations from the Producers Committee.



Francisco: So, we can have a speech or a presentation or a video. Maybe we would want to align this between PSAC presenters. And I agree that the collective PSAC statement should be summarized and as clear as possible.

Peter: We have a deadline for the statement, which is October 3, then we need to submit it to the Standing Committee for review. This will be a statement presented by me, after your four presentations, and later it will be presented to the Steering Committee and incorporated to the Final Statement of the ICAC Plenary Meeting.

Mark Sussman: What is actual outcome we are looking for?

Peter: The Final Statement produced by the ICAC goes to all the Member governments. We want to inform the governments about our views on the issue.

3. Peter: Do we want to create a document of 3-4 pages with more details in addition to the permanent committee reports?

Ahmed: I think we need an additional document available for reference of the Steering Committee.

Peter: All the documents will be available on ICAC website; everything should be transparent.

Francisco: I went through the report of Producers committee, and it already looks good to me. I do not think we need additional documents. We need to keep the final statement supported by four reports.

Chandrima: I agree that we don't need an additional document. If any statement is duplicated among permanent committees' reports, ICAC Secretariat will need to consolidate that.

John King: We need a consolidated report, so it is easier to understand all our objectives without getting into too much detail. How will it work between us and ICAC?

Parkhi: The ICAC Steering Committee consists of government employees from the Member countries. To Chandrima's point, we made sure that nothing is duplicated in the reports. Also, if we have a short statement, its impact will be stronger, and it will be less time-consuming to approve. At the moment, we lack some kind of introduction that can be added to sound more unified as a group.

Peter: All the committees reports are 4-5 pages long; they are quite similar in style. Our final statement should be clear and precise, and we can put a comment that details are available in the committees' reports at the website.

Everybody agreed to proceed.

4. Peter: I suggest that we read the draft final statement together and discuss it right away. The Chair read the draft text and the attendees made their comments on the wording of the statement.

ICAC Executive Director Eric Trachtenberg introduced himself to the attendees and commented on the importance of the topics PSAC is discussing.

The Chair continued reading the document and the discussion went on. After having discussed a portion of the statement, the Chair suggested that everyone goes through the document and the Executive Committee (EC) continues finalizing the statement at the next meeting.



5. The Chair announced that the PSAC EC lacks two representatives from the Brands Committee and reminded that the EC will need to be re-elected at the end of 2024. The Chair reminded about the upcoming ICAC Plenary Meeting and informed that it had been decided to open the PSAC EC Meeting on December 2, 2023 to all PSAC members. The Chair noted that PSAC members may start collecting topics to work on in 2024. He reminded about some ideas: fraud protection, ICAC as a unifying traceability body, etc. Eric mentioned that we should think about transit from marketing to promotion and thanked everyone for their work at PSAC. The Chair thanked everyone and closed the meeting.